

DDA 76-4004

11 August 1976

MEMORANDUM FOR: Director of Communications
Director of Data Processing
Director of Finance
Director of Logistics
Director of Medical Services
Director of Personnel
Director of Security
Director of Training

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FROM :
Chief, MAS/DDA

SUBJECT : DDA Compliance with Presidential
Management Initiatives

REFERENCE : Multiple adse memo dtd 9 Aug 76
fr Comptroller; subj: Follow-up
Action to OMB Requests

1. By referent memorandum the Comptroller has requested the DD/A to identify (a) five subjects for efficiency evaluations, and (b) Directorate level (i.e., what we refer to as DCI level) objectives.

2. Efficiency Evaluations

a. Please forward to the Management and Assessment Staff, as soon as possible but no later than c.o.b. 16 August, your recommendations to the DD/A for efficiency evaluation subjects. In view of the short deadline, telephonic response followed by a confirming memorandum is acceptable.

b. In discussions for clarification of this requirement, I was assured that the Comptroller is not thinking of establishing a formalistic, Agency evaluation program that would require a sizeable commitment of manpower. O/Comptroller assumes, and rightly so, that efficiency evaluations have been and are being undertaken throughout the Agency in conjunction with other management needs. They hope to be able to comply with OMB requirements by having some of these studies serve both purposes. It is suggested, therefore, that your recommendations to the DD/A focus on subjects where studies have already been scheduled or where studies would also serve your needs.

MORI/CDF Pages 1 & 2

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3. DCI Objectives

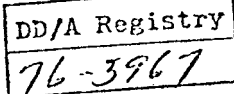
The referent memorandum requests DD/A to submit "Directorate-level" (what we refer to as DCI) objectives. Unless you want to amend or modify the proposed objectives that you have already submitted for consideration by DD/A, no further action on your part is required.

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Attachment
Reference

cc: Each DDA Planning Office w/Att.



09 AUG 1976

MEMORANDUM FOR: Administrative Officer, DCI
Deputy Director for Operations
Deputy Director for Intelligence
✓ Deputy Director for Administration
Deputy Director for Science and Technology

SUBJECT: Follow-up Action to OMB Requests

REFERENCES: (a) 24 July 1976 Presidential Memorandum on
Management Initiatives (ER 76-8696)
(b) 27 July 1976 OMB Memorandum on Presidential
Management Initiatives (ER 76-8696/1)

1. The referenced memoranda require a number of reports by us to OMB. The first requirement has been satisfied; the Comptroller has been designated as the individual responsible for the implementing effort.

2. The most pressing of the specific follow-up actions needed involves "program impact and efficiency evaluations." OMB provides the following definitions:

For this purpose program impact evaluation means the comprehensive assessments of program impact to determine whether a program is adequately and effectively meeting its objectives as established (or perceived) in statute or regulation. Program impact evaluations also seek to determine the cost, including the extent of unintended adverse consequences.

Efficiency evaluations do not question the need for or intent of the program. Efficiency evaluations may focus on a given segment of a program to determine if there are ways of achieving costs savings, or a more efficient approach to providing service delivery under the program, or a less burdensome way to achieve the programmatic objectives.

3. We must provide OMB with a list—in priority order—of ten efficiency evaluations underway or planned for completion by the end of FY 1977. Accordingly, we need a list from you of five activities going on or planned within your components that you believe fit the definition and the planned completion dates. We will select from your lists the ten that seem most important to the Agency as a whole. Since we must report to OMB by 23 August, we need your inputs by c.o.b. 18 August.

37. 4. We are also required to provide Agency objectives to OMB on 15 September 1976, along with our budget submission. Accordingly, we will need Directorate-level objectives from the four Directorates by c.o.b. 5 September. The OMB memorandum suggests that we may get some further guidance on this; if so, we will forward it.

5. For further information on any of this, contact Miss Helene Boatner on extension

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James H. Taylor
Comptroller

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UNCLASSIFIED		CONFIDENTIAL		SECRET	
OFFICIAL ROUTING SLIP					
TO	NAME AND ADDRESS	DATE	INITIALS		
1	DD/Pers / P & C				
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ACTION		DIRECT REPLY		PREPARE REPLY	
APPROVAL		DISPATCH		RECOMMENDATION	
COMMENT		FILE		RETURN	
CONCURRENCE		INFORMATION		SIGNATURE	
Remarks: For quick review. Copies have been sent to DY/Pers / SP and DY/Pers / R & P should you need their input. Please note DDA deadline in C. O. L. 16 August 1976.					
FOLD HERE TO RETURN TO SENDER					
FROM: NAME, ADDRESS AND PHONE NO.				DATE	
AD/Pers / Personal				12 Aug 1976	
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